**MINUTES OF THE MEETING OF THE MEETING OF SHILLINGSTONE PARISH COUNCIL HELD AT**

**7.00 PM ON THURSDAY 2nd NOVEMBER 2023 AT THE PORTMAN HALL SHILLINGSTONE**

**PRESENT:** Councillors I Suter (IS) (Chairman), M Barlow (MB), R Harwood (RH), R Leadbeater (RL), M Pomeroy (MP) K Ridout (KR), R White (RW) Unitary Councillor P Batstone and the Clerk D Green

In addition, there were 9 members of the public present.

**1166. APOLOGIES FOR ABSENCE**

Cllr McNamara.

**1167. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**

None.

**1168. MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting held on 5th October 2023 were approved.

**1169. NEW COUNCILLOR APPOINTMENT**

Tony Sweeney was formally co-opted as a new Councillor for the Parish and signed the Acceptance of Office

**1170. MATTERS ARISING**

The Chairman provided an update in relation to several matters:

**Road Safety – Speed Surveys**

The speed survey at the Cross has been delayed due to the presence of scaffolding.

**War Memorial Steps**

The Parish Council expects to receive further information concerning the planning application later in November.

**Pavement sweeping**

The Clerk has not found any contractor willing to take on this work. Pavement maintenance is the responsibility of Dorset Council and any reports of weeds or pavement cracks should be reported in the first instance to Dorset Council. A request for a road sweeper has been made.

<https://dorset-self.achieveservice.com/service/Report-other-highways-issue>

**Flooding at the Garage**

The Parish Council has received a complaint from a resident that recent road flooding had resulted in the drenching of a child by what appeared to be contaminated water. It is noted that this issue has been reported on many occasions to Dorset Council.

Residents should report highway emergencies, including road flooding, directly to Dorset Council on 01305 221020, these can also be reported via this link:

<https://dorset-self.achieveservice.com/service/report-a-gully--drain-or-flooding-issue>

**1171. PUBLIC SESSION**

The Chairman noted that Dorset Police had been unable to attend the meeting as intended and hopefully would now be available at the December 2023 meeting to discuss solutions to the rise of anti-social behaviour in the village.

There were no further questions arising.

**1172. UNITARY COUNCILLOR REPORT**

The Unitary Councillor had submitted a written report.

Cllr Batstone noted that a new lease at Holloway Farm may be granted in March 2024.

Dorset Council is still focused on the Cost-of-Living crisis, setting a Budget and continuing to provide Adult & Social Care services.

**1173. FOOTPATHS**

The Footpaths Officer was not present.

**1174. COUNCILOR REPORTS**

A written report had been received from the School. Kirsten Drake, School Governor attended the meeting and will endeavour to do so in the future. It was noted that Ofsted inspection had recently been carried out.

Councilor portfolios are under review and other reports were not taken.

**1175. PLANNING APPLICATIONS**

**New applications to consider:**

**P/FUL/2023/05579 - Land At Old Ox Inn Blandford Road Shillingstone - Erect 5 no. dwellings with associated access, landscaping and parking**

It was noted that a new application had been received with a reply by date of 21st November 2023. The Council **AGREED** that this did not provide sufficient time for community and Parish Council consideration to take place and therefore an extension to reply be date would be requested. The Parish Council **AGREED** in principle to hold an Extraordinary Meeting to discuss the application.

**P/HOU/2023/06028 - 2 Maypole Terrace The Cross Shillingstone DT11 0SP - Convert Garage to create a self-contained annexe.**

There were no objections to this application and neighbours had been fully consulted.

**P/FUL/2023/05851 - Ham Farm Brodham Way Shillingstone - Form vehicle access track**

There were no objections to this application to improve accesss.

**1176. FINANCES**

**i) Retrospective Payments approval:** the following payments were **APPROVED**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Payee Name** | **£ Total** | **Reason** |
| 02/10/2023 | Planning Base Limited | £ 181.00 | War Memorial Planning appl |
| 02/10/2023 | Shillingstone Cricket Club | £ 416.66 | Mowing |
| 02/10/2023 | Edens Landscapes Limited | £ 252.00 | Grass cutting |
| 03/10/2023 | Mr Kevin Sullivan | £ 60.00 | Pavilion cleaning |
| 03/10/2023 | Mrs Jill Sullivan | £ 60.00 | Pavilion cleaning |
| 06/10/2023 | David Green | £ 61.24 | Office allowance |
| 06/10/2023 | Hags--SMP Ltd | £ 587.13 | Boards for multi-play |
| 06/10/2023 | Rob Harwood | £ 88.95 | Daffodil expense |
| 06/10/2023 | Rachel McNamara | £ 47.84 | Retirement Gift |
| 06/10/2023 | Stockley & Son Plumbers Ltd | £ 104.60 | Allotment tap repair |
| 06/10/2023 | The Play Inspection Company | £ 179.88 | Annual inspections |
| 09/10/2023 | Alfie Burt | £ 480.00 | Hedge cutting Rec |
| 09/10/2023 | Viking Signs Limited | £ 36.14 | Dog fouling signs |
| 09/10/2023 | Water2business | £ 213.62 | Pavilion Rec bill |
| 11/10/2023 | HM Revenue & Customs | £ 195.00 | PAYE Q2 2023-2024 |
| 11/10/2023 | Tim West | £ 40.00 | Google Drive install |
| 13/10/2023 | Elite Playground Inspections | £ 63.00 | Quarterly inspections |
| 23/10/2023 | Hags--SMP Ltd | £ 1,933.20 | Boards for Multiplay |
| 23/10/2023 | Mr Kevin Sullivan | £ 60.00 | Cleaning |
| 23/10/2023 | Mrs Jill Sullivan | £ 66.20 | Pavilion cleaning |
| 30/11/2023 | David Green | £ 693.38 | October 2023 pay |

**iv) New payments approval**

Clerk’s expenses £ 33.00 were approved.

**1177. PLAY AREAS, RECREATION GROUND AND PROPERTY CHECK**

The Clerk provided a report:

1. **Tree & hedging work.** The Parish Council had received several quotes and these had been reviewed. It was agreed on the grounds of reasonable cost and known quality of work to ask Edens Landscapes to carry out this work. Recreation Ground and allotments hedges had been trimmed.
2. **Dog signage -** for the allotments has been obtained and will be installed as soon as possible.
3. **Augustan Avenue Play area –** the swing chain bushes require replacement. The cost of new adapted bushes will be in the region of £900 plus fitting. It was agreed to proceed with this work as soon as possible

**1178. CORRESPONDENCE**

The Clerk confirmed that the following items of correspondence had been circulated:

|  |  |  |
| --- | --- | --- |
| **DATE** | **FROM** | **DESCRIPTION** |
| 11/10/2023 | DAPTC | 2024 Elections - Resources & Support |
| 12/10/2023 | Climate & Ecological Emergency Support | C&EE support meeting |
| 16/10/2023 | Dorset Council, ACV policy | Old Ox Inn, Shillingstone - ACV - Full Moratorium |
| 25/10/2023 | Dorset Council | Tree Preservation Order – Ash – Land at the Old Ox |

**ACV Moratorium –** it was agreed that enquiries would be made concerning the status of the ACV in light of the latest planning application.

**2024 Council Elections** – it was noted that the timetable for these has been published and this will be publicised via the Parish magazine and social media. The deadline for the submission of applications is Friday 5th April 2024. The Clerk advised that if only 9 or fewer candidates stand it would be an ‘uncontested’ election, otherwise an election will be held on 2nd May 2024.

**1179. ITEMS FOR THE NEXT AGENDA**

* Dorset Police - Anti-Social behaviour public session
* Budget review
* ACV update
* Permissive path update
* Councillor portfolios

**1180. NEXT MEETING**

The next scheduled meeting will be on **Thursday 7th December 2023 at 7:00 pm**, at the Portman Hall. There being no further business, the meeting closed at 20:05